



COVID-19 Operations Written Report for CHAWANAKEE ACADEMY CHARTER SCHOOL

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
CHAWANAKEE ACADEMY CHARTER SCHOOL	Rhonda Corippo Principal	rcorippo@mychawanakee.org 559-868-4200	June 9, 2020

Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

The March 13, 2020 changes to program offerings in response to school closures to address the COVID-19 emergency included the continuation of a high-quality distance learning model already practiced at Chawanakee Academy Charter. The Superintendent and Board of Trustees met to establish the district COVID-19 response plan. The Superintendent communicated to all staff and stakeholders via email, letters, webpage, and/or personal contact. Maintenance of digital curricula continued as the primary instructional model. This included Amplify Science and i-Ready ELA/math, Khan academy et al. Where needed, student material was provided via home delivery and/or school site collection with safe distancing measures. All students were provided with a tool and means to access online resources. Direct instruction was continued via the Charter model in which students and teachers utilized an online platform. Alternate assignments were provided for

qualified families. Staff continued to meet all student IEP and 504 services and timelines with individualized accommodations/modifications as needed. Individualized Education Plans and 504 Plans were reviewed or completed virtually. A variety of individual, small group, and whole-class instruction was provided. Parent meetings to collect community input were conducted utilizing online platforms. Community partners and support staff were added to daily and weekly meetings with students including Special Education teachers, Native American support -TANF, and school-based counselors and psychologists. Daily and weekly hours included time to maintain and build healthy relationships and confirm attendance/wellness. Student contact was made via phone, text messaging, and/or emails and meet the target of 100% contact. If these systems didn't reap results an administrator or teacher conducted a home visit. The impacts of the school/district closure on our students and families were minimal because CAC was already an online program. Some parents working from home expressed a struggle to support student learning. Some adult /parent instruction on the part of the classroom teacher was required. A few of our most at-risk high school students struggle to complete credits. Families that were the least connected to the school became more challenging to reach and teach. Regular communication efforts helped to prevent misconceptions and fear of COVID-19. These included how to practice good hygiene at home and in public as well as district-level disinfectant procedures. Chawanakee Academy Charter implemented a temporary suspension of Board Policy 6146.1, 5121, and 5127 which address grading and graduation. Grades were shifted to a credit/no credit system and graduation celebration events adhered to safe social distancing recommendations. The district gathered input about reopening from the community via each site and from employee meetings. The Superintendent and Board of Trustees will utilize the most current recommendations from the CDC, Madera County Health Department, and the Madera County Superintendent of Schools office to develop a reopening plan for 2020-2021.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

Chawanakee Academy Charter and Mountain Oaks made a practice of reaching out to students to determine the needs for distance learning. Staff was available to all students via multiple forms of communication. When needs were communicated, the staff delivered items to students' homes or agreed-upon locations. Social distancing and health protocols were closely followed. The staff has worked with community partnerships including Randeria and TANF, to identify student needs and address those needs. Additional staff, including instructional aides and secretaries, were reaching out to families and students to maintain connections with the families and students. Alternative assignments were provided in cases where resources and time required an alternative plan or completion schedule to include appropriate accommodations and/or modifications. In addition to providing laptops, the sites coordinated the internet set up with local companies as needed. When the tech-based platform was denied by parents the hard copy material and resources were delivered to the students' home. In the rare case where language translation was needed the district provided primary language material(s), translation service, and support. Basic school supplies were provided to the home as needed or requested. Child welfare/safety checks were integrated during attendance/instruction with referrals to resources and/or support where needed.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

The steps taken by Chawanakee Academy Charter School to continue delivering high-quality distance learning opportunities began with 100% online instruction in a program where previously 90% or more of the instruction was offered virtually. Ongoing staff training related to tools and instructional strategies necessary for high-quality distance learning was offered. The team worked to ensure that all of the students had internet access. Staff delivered materials to homes as needed to include books, new chargers, and/or computer replacements. Home

visits were also conducted to check on students' well being. The psychologist conducted check-ins on students who were previously at-risk or had poor attendance. Parent Zoom meetings were held to collect community input. Daily and weekly social hours were offered to maintain and/or build relationships.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

Chawanakee Academy Charter provided breakfast and lunch meals to our students in non-congregate settings on regular school days since March 18, 2020. The staff was surveyed for best distribution practices based on past school lunch purchasing practices. As a result, it was determined that food preparation would be conducted at North Fork Elementary School with tentative plans to open up additional kitchens at other school sites as needed. The need to expand foodservice did not come to fruition. Families with any child/ren aged 0-18 years were invited to collect breakfast and lunch "To-Go" in a drive-through manner at North Fork Elementary. Families were invited to notify site administration if they were unable to collect meals. Student participation was monitored and where qualified Free/Reduced lunch students did not pick up a meal, arrangements were made to consistently deliver breakfast/lunch meals on regular school days using social distance practices including no immediate contact. Meal distribution occurred between 11:00 AM and 1:00 PM each school day. No more than six staff members worked in meal preparation each day to meet safety guidelines. Daily meal service numbers ranged between 65-80 children of which approximately 14 are delivered directly to families due to a family transportation issue. Challenges ranged from having no transportation to no money for fuel or having too many small children to safely secure in a vehicle or lack of adequate child safety seats. The district elected to use the Summer Meal Count menu during the stay at home expectation.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

Chawanakee Academy Charter arranged for the supervision of students of essential employees during ordinary school days and hours of operation. It did not receive any requests for child care from essential employees outside of the district employees. Child care for essential employees was offered via district email, a letter from the Superintendent, social media and word of mouth. Childcare service included meals and was been provided on every site by classified staff under the supervision of the administration. Only a handful of students numbering between 0-7 were on any one campus each day since the N-56-20 Order. The students requiring child care services are the children of district employees conducting essential work. At times the student(s) remained in a classroom with the parent/employee. At other times the student(s) were supervised by a library-clerk or instructional assistant. The student(s) were given resources to complete distance learning and supplemental learning activity. All people on campus are required to adhere to the prescribed safe social distancing practices. Chawanakee's District Disinfection Procedures are implemented. Any need for child care service beyond the scheduled school days/hours will be referred to Madera County or a neighboring school district when appropriate.